

MULLICA TOWNSHIP PLANNING BOARD APPLICATION INSTRUCTIONS

Planning Board meetings are normally held on the **FIRST WEDNESDAY (check with Secretary in case of Holiday)** of each month at 7:30 PM in the Mullica Township Municipal Building, 4528 White Horse Pike, Elwood. Applications must be submitted to the Board Secretary at least **30 days** prior to the meeting date in order to be placed on the agenda. The **original** application and **fifteen (15) copies** must be submitted in full sets with any and all supporting documentation along with the appropriate filing and escrow fees. If not submitted in sets, documentation will be returned to the applicant.

APPLICATIONS REQUIRING NOTICE: If you need to notice for your application, you must contact the Tax Assessor to receive a Certified List of Property Owners (cost \$10.00). Notices are to be sent by certified mail ten days prior to the meeting date. Also a notice must be placed in the Atlantic City Press or the Egg Harbor/Hammonton News 10 days prior to the meeting. Certified list, green cards, copy of notice and proof of publication must be submitted to the Secretary the night of the meeting.

Tax Assessor, Gerry Mead
Hours: Mon. & Wed. 5pm – 8pm
 Saturdays 9am – 3pm
Phone: 561-3177 ext. 19

Egg Harbor/Hammonton News
Legals: 609 641-3100

The Press
Legals: 609 272-7080

Sample Notice

You are hereby notified that (name of applicant) has applied to the Mullica Township Planning Board for (type of application) and any and all variances, which will permit me to (list type of activity) at my property located at (physical address), Block _____, Lot(s) _____, Mullica Township, New Jersey.

A public hearing on my application will be by the Mullica Township Planning Board at 7:30 PM on (date) in the Mullica Township Municipal Building, 4528 White Horse Pike, Elwood, NJ. If you have any objection to the granting of this application, attend the meeting and you will be heard.

(Name), Applicant

If you are noticing for a specific variance, you must list the variance.

Any questions please contact: Kimberly Johnson, Planning Board Secretary 609 561-0064.

If you are not familiar with the Mullica Township Developmental Ordinance requirements, please see the Zoning Officer (Tues. Wed. & Thurs 8:30 --4pm and Fri. 8:30 -12pm) prior to filling out the application. Or visit our website mullicatownship.org.